



Alabama Board of Licensure for Professional Geologists

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MINUTES

Board Meeting
Thursday, October 19, 2017

A meeting of the Alabama Board of Licensure for Professional Geologists was held on Thursday, October 19, 2017, at the Board's office located at 2777 Zelda Road in Montgomery, Alabama. Board members in attendance were Ms. Marsha Andrews (Chair), Mr. Steve Castleman (member), Mr. Billy Cooch (member) and Mr. John Milledge (member). Board members not in attendance were Dr. David Allison, Mr. James Heller, and Mr. Roger Chapman. Also in attendance were Keith Warren (Executive Secretary), Ms. Hope Childers (Board Administrator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and recording secretary). The meeting was called to order at 10:01 a.m. by Ms. Andrews and a quorum was present to conduct business.

The regularly scheduled meeting was advertised to the public on the Board's website, (www.algeobd.alabama.gov), as well as the Secretary of State's website, (www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act.

The Board reviewed the minutes from July 20, 2017 Board meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Castleman made a motion to approve the July minutes as presented. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Mr. Warren presented the Executive Secretary Report to the Board. He reported on the financial activities as of September 30, 2017, to include a line item report of expenditures for the Board's review.

FY 2017 Financial Information (as of 9/30/2017):

1. Revenue	\$64,446.75
2. Expenditure Vouchers	\$63,546.57
3. Cash Balance	\$50,217.04

Mr. Warren reported on the number of licensees (copy of the Executive Secretary's report available for viewing in the Board's official Book of Minutes):

Number of Licensees (9/30/2017):

1. Professional Geologists (PGs):	558
(comprised of 217 Alabama licensees and 341 out-of-state licensees)	
2. Licenses not renewed (April thru Sept 2017)	35
3. Geologist-In-Training (GITs)	12
4. Retired	16
5. Temporary License (current)	0

Mr. Warren also presented the Administrator's Report consisting of a list of day-to-day activities performed by the staff since the last Board meeting. Mr. Warren indicated that Mr. Heller, Board Secretary/Treasurer, was not able to attend the Board meeting and review the Board vouchers and financial activities. Ms. Andrews deferred final approval of the financial report until the next Board meeting to allow this review. Mr. Milledge made the motion to accept the Executive Director report and Administrator report as presented. The motion was seconded by Mr. Cooch and unanimously approved by the Board.

Mr. Warren reported that the cost of the ASBOG Fundamentals exam would increase to \$200 effective March 2018. He also indicated that he planned to attend the ASBOG meeting scheduled later in October.

Mr. Warren presented a proposed change to the Rule 364-X-11-.03 Seal on Documents, to allow for electronic seals. Mr. Castleman made the motion to approve the proposed Rule changes, with typographical corrections, as discussed by the Board. The motion was seconded by Mr. Milledge and unanimously approved by the Board. Mr. Warren indicated that the Rule changes would be advertised for public comment.

Ms. Andrews reported that the Board had previously discussed the Coastal Permit Regulation inquiry and tasks and services related to geological work involving a PG and had asked the Board's Legal Counsel to review the matter further, with Mr. Heller being available to assist, and Mr. Warren to formulate a response for the Board's approval. She deferred discussion of the Coastal Permit Regulations until the next meeting to allow Mr. Heller and Mr. Bledsoe to confer on the matter and a letter be prepared.

Mr. Castleman reported on planning activities for the 2018 Board-sponsored CE program. He proposed having the program on May 24, 2018 at the same venue of the 2017 program. The Board discussed having sponsors for the program, setting up booths and sponsors offering box lunches for purchase by the attendees. The Board members also recommended various topics and presenters in creating an agenda for the upcoming program.

The Board discussed initiating plans for the Second Annual Thornton L. Neathery Award and discussion was deferred until the next meeting pending a report by Dr. Allison.

The Board reviewed a hardship exemption request concerning CE hours. The Board asked Mr. Warren to advise the licensee about the CE age exemption and the option of lapsed months with no license.

Mr. Warren presented the annual renewal of the Administrative Services Contract for the Board's approval. He indicated that the contract would expire October 25, 2017. Mr. Cooch made the motion to approve the Administrative Services Contract with Warren & Company for another year, with no changes in the contract. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Ms. Andrews reported that the annual election of officers was due. Mr. Milledge made the motion that the current officers continue to serve: Ms. Andrews as Board Chair, Dr. Allison as Board Vice Chair and Mr. Heller as Board Secretary/Treasurer. The motion was seconded by Mr. Castleman and unanimously approved by the Board.

The Board discussed the expired Board terms representing government and mining categories. Mr. Warren asked the members, who term had expired and were eligible to serve another term, to forward to him a copy of their resume, along with a letter addressed to the Governor indicating their continued interest in serving on the Board. Several individuals to fill these two terms were recommended by the members and Mr. Castleman made the motion to contact the nominees about serving on the Board and to advise the Governor of the Board's nominations. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Ms. Andrews presented proposed meeting dates for 2018. Mr. Castleman made the motion to approve the following dates in 2018 for the Board to meet: January 18th, April 19th, July 19th and October 18th. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

The Board members reviewed 5 PG applications for licensing. Mr. Castleman made a motion to approve the 5 PG applications as presented. The motion was seconded by Mr. Milledge and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes).

The next regular business meeting of the Board is scheduled January 18, 2018.

There being no further business of the Board, Mr. Cooch made the motion to adjourn the meeting. The motion was seconded by Mr. Castleman and unanimously approved by the Board. Ms. Andrews adjourned the meeting at 11:43 a.m.

Respectfully Submitted,



Marsha Andrews
Board Chair



Keith E. Warren
Executive Secretary

/rr

Board Approved Applications for License on October 19, 2017

Approved Licenses:

Eric Fair—Licensure via ASBOG Examination

Maxwell Hire—Licensure via Mississippi

Jonathan Rihs—Licensure via North Carolina

Jerad S. Tate—Licensure via ASBOG Examination

Thomas West White—Licensure via Mississippi