



Alabama Board of Licensure for Professional Geologists

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MINUTES

Board Meeting
Thursday, July 20, 2017

A meeting of the Alabama Board of Licensure for Professional Geologists was held on Thursday, July 20, 2017, at the Board's office located at 2777 Zelda Road in Montgomery, Alabama. Board members in attendance were Ms. Marsha Andrews (Chair), Dr. David Allison (Vice Chair), Mr. James Heller (Secretary/Treasurer), Mr. Steve Castleman (member), Mr. Billy Cooch (member), and Mr. John Milledge (member). Board member not in attendance was Mr. Roger Chapman (member). Also in attendance were Keith Warren (Executive Secretary), Ms. Hope Childers (Board Administrator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and recording secretary). The meeting was called to order at 10:06 a.m. by Ms. Andrews.

The regularly scheduled meeting was advertised to the public on the Board's website, (www.algeobd.alabama.gov), as well as the Secretary of State's website, (www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act.

The Board reviewed the minutes from April 27, 2017 Board meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Heller recommended the following revisions to the minutes: on page 2, paragraph 6, to modify the number of states from 23 to 32, and on page 3, paragraph 2, to change the word "manner" to read "matter". Dr. Allison made a motion to approve the April minutes as revised. The motion was seconded by Mr. Milledge and unanimously approved by the Board.

Mr. Warren presented the Executive Secretary Report to the Board. He reported on the financial activities as of June 30, 2017 to include a line item report of expenditures for the Board's review.

FY 2017 Financial Information (as of 6/30/2017):

- | | |
|-------------------------|-------------|
| 1. Revenue | \$49,546.75 |
| 2. Expenditure Vouchers | \$42,517.65 |
| 3. Cash Balance | \$56,345.96 |

Mr. Warren reported on the number of licensees (copy of the Executive Secretary's report available for viewing in the Board's official Book of Minutes):

Number of Licensees (6/30/2017):

- | | |
|---|-----|
| 1. Professional Geologists (PGs): | 560 |
| (comprised of 215 Alabama licensees and 345 out-of-state licensees) | |
| 2. Licenses not renewed (Oct 2016 thru Mar 2017) | 51 |

3. Geologist-In-Training (GITs)	13
4. Retired	16
5. Temporary License (current)	0

Mr. Warren also presented a list of day-to-day activities performed by staff since the last Board meeting. Mr. Cooch made a motion to accept the financial report as presented. The motion was seconded by Mr. Heller and unanimously approved by the Board.

Mr. Warren also presented information on the recent ASBOG examination scores, reporting a 24% passing rate for Fundamentals of Geology and 40% passing rate for Practice of Geology.

Dr. Allison reported on his attendance at the ASBOG Council of Examiners (COE) meeting held in April and commented on ASBOG's positive approach in developing the examination process. Dr. Allison reported that the COE conference was held twice a year and that he was interested in attending the Fall meeting. The Board discussed the effects on exams scores by applicants waiting too long after graduation to take exams, and further discussed sending notices to the university department chairs about the passing rate, which would contain current and past score results. The Board asked Mr. Warren to obtain from ASBOG information to track the timeline of months between graduation and examination, and prepare exam information to present to the department chairpersons, along with PowerPoint information and cover letter prepared by Dr. Allison.

The Board discussed sponsoring a half-day workshop to assist candidates in preparing for examinations, along with involving the two Alabama geological societies in sponsoring study classes.

Mr. Warren presented information about findings from the recent Audit Report and indicated that a full written report would be forthcoming from the Examiners of Public Accounts.

The Board discussed pending Board appointments for the positions held by Ms. Andrews and Mr. Heller.

Ms. Andrews deferred the discussion regarding a Rule change concerning use of electronic seals on documents.

The Board discussed the inquiry received by the Board concerning coastal permits. It was the consensus of the Board that these tasks and services related to geological work involving a PG and asked the Board's Legal Counsel to review the matter further, with Mr. Heller being available to assist, and Mr. Warren formulate a response for the Board's approval.

The Board discussed the survey results of the recent CE Program and agreed to consider the comments in the planning of future programs. The Board discussed scheduling the next CE Program later in the year to accommodate academic schedules.

The Board also discussed planning the 2018 Board-sponsored CE Program. Ms. Andrews appointed a committee consisting of Mr. Steve Castleman, Mr. Billy Cooch and Dr. Richard

Esposito. Mr. Castleman made the motion to approve a budget of \$2,000 for the 2018 CE Program. The motion was seconded by Mr. Milledge and unanimously approved by the Board. Mr. Warren indicated that he would review the matter of pre-paying for boxed-lunches and having them available on-site.

Mr. Warren reported that two Board banners had been created and he displayed the banners for the Board review.

The Board discussed the process for the 2nd annual Thornton L. Neathery award. Dr. Allison commented on the one candidate recommended and approved from the recent award. Mr. Warren reported that the candidate was recognized at the CE Program held back in May and a certificate was being prepared. The Board discussed establishing a monetary award. Dr. Allison indicated that he would contact the geological societies about a stipend and whether this could be retroactive to the 1st award.

The Board also discussed creating sponsorships for speakers participating in the annual CE Program, since the use of state funds were not allowed for honorariums.

Mr. Warren presented an exemption request concerning CE requirements. A copy of the written request was provided to the Board members for their review and approval (copy of the request available for viewing in the Board's official Book of Minutes). Mr. Milledge made the motion to approve the exemption request due to health reasons and the licensee be eligible to renew their license. The motion was seconded by Mr. Castleman and unanimously approved by the Board. It was the consensus of the Board that the licensee be reminded that 30 CE hours would be due during the next renewal period.

The Board members reviewed 12 PG applications for licensing and 1 GIT application. One PG applicant reciprocating from South Carolina did not show evidence of having passed the ASBOG exam. Another PG applicant had let his license lapse for 10 years and had reapplied. This applicant did not show evidence of passing the ASBOG exam; however, he was eligible to pay all licensing fees and late fees and submit 180 CE hours to be eligible for licensure. Mr. Heller made a motion to approve the 11 PG applications and 1 GIT as presented, pending evidence of examination from the applicant reciprocating from South Carolina. The motion was seconded by Dr. Allison and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes).


Mr. Cooch made a motion to deny the PG application received from the inactive licensee due to no evidence of having passed the ASBOG exam and the inactive licensee be notify about this eligibility to renew his license. The motion was seconded by Mr. Castleman and unanimously approved by the Board.

The next regular business meeting of the Board is scheduled October 19, 2017.

There being no further business of the Board, Ms. Andrews adjourned the meeting at 12:01 p.m.

Respectfully Submitted,


Marsha Andrews
Board Chair


Keith E. Warren
Executive Secretary

/rr

Board Approved Applications for License on July 20, 2017

Approved Licenses:

Keri H. Brill—Licensure via Tennessee
James J. Connors, Jr.—Licensure via Texas
Jamie Davies Cox—Licensure via ASBOG Examination
Stephen J. Crotty—Licensure via Florida
Gregory B. Dyer—Licensure via ASBOG Examination
Jeremey P. Franz—Licensure via South Carolina
Patrick Grogan—Licensure via Wisconsin
Richard S. Kennan—Licensure via Florida
Ellen Rose Price—Licensure via Florida
Eric L. Reisinger—Licensure via North Carolina
Crystal Towns—Licensure via ASBOG Examination

Approved GITs:

Maxwell C. Scherff—Licensure via ASBOG Fundamentals of
Geology Examination